



BOARD OF DIRECTORS MEETING

January 23, 2025

Minutes

In accordance with Chapter 551 of the Texas Government Code, Vernon's Annotated Civil Statutes, Section 31, notice is hereby given to the public that the Board of Directors for the CRYSTAL CLEAR SPECIAL UTILITY DISTRICT shall hold a meeting on the 23rd of January, 2025, 6:30PM, at 2370 FM 1979 San Marcos, Texas. The Board may take action on any of the items posted below. Action cannot be taken on individual citizen or customer communications or Board member items unless the matter was continued from a previous meeting or is individually listed below. Citizens may speak on items on the agenda below with a three-minute time limit under the rules adopted by the District. The District provides unrestricted access for the disabled.

President Mike Cox – Present

Vice-President Louis Upton – Present

Treasurer Robert Snipes – Present

Secretary Allen Pooley – Present

Director Nick Reininger – Present

Director Andrea Velasquez – Present

Director Joseph Benavides - Present

Item 1. Open Meeting, Pledge of Allegiance and Invocation

President Cox opened the board meeting at 6:32PM and provided the invocation.

Item 2. Board Member Items:

- a. Update/Discussion/Possible Action: Job descriptions (2025) – No action requested/No action taken
- b. Appointment of Director
 1. Statement of Officer (Place 2 & 4)

Director Benavides read the Statement of Officer administered by Regina C. Franke, CCSUD General Manager, a Notary Public.

Director Reininger read the Statement of Officer administered by Regina C. Franke, CCSUD General Manager, a Notary Public.

2. Oath of Office (Place 2 & 4)

Director Benavides took the Oath of Office administered by Regina C. Franke, CCSUD General Manager, a Notary Public.

Director Reininger took the Oath of Office administered by Regina C. Franke, CCSUD General Manager, a Notary Public.

- c. Board, Officers and Committees:

1. Election of Board of Officers (2025)

Meeting turned over the Counselor Shan Rutherford for Board President nominations.

President: Director Pooley nominated and move to approve Director Mike Cox as President. Director Cox declined. Director Snipes nominated Director Louis Upton as President, Director Cox moved to approve to appoint Director Upton, Director Snipes seconded the motion. The motion passed.

Counselor Rutherford turned the meeting over to newly elected President Upton.

Vice-President: Director Cox nominated and move to approve Director Nick Reininger as Vice-President. The motion passed.

Secretary: Director Cox nominated and move to approve Director Allen Pooley as Secretary. The motion passed.

Treasurer: Director Cox nominated and move to approve Director Robert Snipes as Treasurer. The motion passed.

2. Approval of CCSUD Committee Guidelines (2025) – Tabled to next Meeting
3. Appointment of Committee Chairs and Members (2025) – Tabled to next Meeting
4. Ad Hoc Committee Assignment (2025) – Tabled to next Meeting

Item 3. Citizens or customers to be heard

- a. General Comments – John Muth spoke regarding meters
- b. Agenda Item Specific- No action requested/No action taken

Item 4. Consent Agenda

- a. Approve Minutes November 21, 2024 Regular Board Meeting
- b. Approve Minutes November 19, 2024 Canvass Meeting

- c. Approve Minutes December 11, 2024 Regular Board Meeting
- d. Approve October 2024 Financials/Investment Report
- d. Approve October 2024 Water Loss Reports
- e. Approve 2024 Monthly Report

Director Cox moved to approve Consent Agenda as presented. Secretary Pooley seconded the motion. Director Benavides abstained. The motion passed.

Item 5. Report on daily operations and related matters

- a. Update/Discussion/Possible Action: CCSUD FY2023-2024 Annual Audit including required Single Audit

Finance Committee recommended accepting the Audit as presented. Director Cox moved to approve the CCSUD FY2023-2024 Annual Financial Audit including the required Single Audit as presented. Director Reininger seconded the motion. Director Benavides abstained. The motion passed.

- b. Update/Discussion/Possible Action: Administrative
 - 1. Board Meetings – Audio/Video – No action requested/No action taken
- c. Update/Discussion/Possible Action: Developments
 - 1. SiEnvironmental, LLC - Wastewater Contract

Director Cox motion to approve SiEnvironmental, LLC contract for wastewater operations as presented. Director Snipes seconded the motions. Director Benavides abstained. The motion passed.

- d. Update/Discussion/Possible Action: M&S Report/CCSUD CIPs – No action requested/No action taken
- e. Update/Discussion/Possible Action: Finance – No action requested/No action taken
- f. Update/Discussion/Possible Action: CCN and Permitting

Moved to Executive Session.

- g. Update/Discussion/Possible Action: Water Rights/Water Sharing/Land Acquisition
 - 1. CRWA - Executive Session Recommended

Moved to Executive Session.

- 2. ARWA - Executive Session Recommended

Moved to Executive Session.

- h. Update/Discussion/Possible Action: Legal Matters - Executive Session Recommended

Moved to Executive Session.

Item 6. Board Member items

- a. Next regular meeting February 27, 2025 – Objection, Moved meeting to February 20, 2025
- b. Items for Future Agendas
 - 1. Committee Chairs and Members
 - 2. Committee Guidelines

Item 7. Executive Session

Close General Session: 7:30PM

Open Executive Session: 7:37PM

Close Executive Session: 9:02PM

Re-open General Session: 9:03PM

Item 8. Adjournment

President Upton adjourned the board meeting: 9:04PM

**NOTE: The Board reserves the right to retire into executive session concerning any of the other items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code). Consultation with Attorney pursuant to Texas Government Code Section 551.071.*

POSTED ON CCSUD WEBSITE/SOS WEBSITE/CCSUD January 17, 2025 @ 1:00PM CST By: Yesenia Marquez HIB #3357



Board President Signature



Board President Printed



Board Secretary Signature



Board Secretary Printed

OR

Board Designee in absence of Board President

Board Designee in absence of Board Secretary