

BOARD OF DIRECTORS BOARD MEETING MINUTES
FEBRUARY 20, 2025
6:30PM – 7:59PM

President Louis Upton – *Present*
Treasurer Robert Snipes – *Present*
Director Mike Cox – *Present*

Vice-President Nick Reininger – *Present*
Secretary Allen Pooley – *Present*
Director Andrea Velasquez – *Present*
Director Joseph Benavides – *Present*

Item 1. Open Meeting, Pledge of Allegiance and Invocation

President Upton opened the board meeting at 6:30PM and Director Cox provided the invocation. President Upton announced we are being recorded.

Item 2. Citizens or customers to be heard

- a. General Comments – *No action requested/No action taken*
Mr. Muth spoke to the Board regarding the violations on his property 530 Soechting Road, New Braunfels, Texas 78130. He voiced his disagreement and spoke to his version of events dating back to 2018.
- b. Agenda Item Specific – *No Citizens to be heard - No action requested/No action taken*

Item 3. Consent Agenda

- a. Approve Minutes January 23, 2025, Regular Board Meeting
- b. Approve Minutes January 23, 2025, Finance Committee Meeting
- c. Approve November & December 2024 Financials/Investment Report
- d. Approve November & December 2024 Water Loss Reports
- e. Approve 2025 Monthly Report

Director Cox moved to approve the Consent Agenda as presented. Treasurer Snipes seconded the motion. The motion passed.

Item 4. Report on daily operations and related matters

- a. Update/Discussion/Possible Action: Board Committees
 1. Approval of CCSUD Committee Guidelines (2025)

Director Cox moved to approve the CCSUD Committee Guidelines (2025) as presented. Vice-President Reininger seconded the motion. The motion passed.

2. Appointment of Committee Chairs and Members (2025)

Finance Committee: *President Upton appointment for Committee Chair: Treasurer Snipes and Committee Members President Upton, Vice- President Reininger, and Secretary Pooley.*

Strategic Planning/Rules & Regulations Committee: *President Upton appointment for Committee Chair: Director Cox and Committee Members Vice-President Reininger and Treasurer Snipes.*

Administrative Committee: *President Upton appointment for Committee Chair: Secretary Pooley and Committee Members Director Velasquez, and Director Cox.*

Director Cox moved to approve appointment of Committee Chairs and Members (2025) that President Upton appointed. Treasurer Snipes seconded the motion. The motion passed.

- b. Update/Discussion/Possible Action: Board authority and interaction with Staff and customers - *No action requested/No action taken*
- c. Update/Discussion/Possible Action: Resolution authorizing Bank Signatories

Director Cox moved to approve the Resolution authorizing Bank Signatories as presented. Treasurer Snipes seconded the motion. The motion passed.

- d. Update/Discussion/Possible Action: Administrative - *No action requested/No action taken*
- e. Update/Discussion/Possible Action: Developments - *No action requested/No action taken*
- f. Update/Discussion/Possible Action: M&S Report/CCSUD CIPs
 - 1. RESOLUTION 20250220 – A RESOLUTION OF THE CRYSTAL CLEAR SPECIAL UTILITY DISTRICT BOARD OF DIRECTORS APPROVING THE ACCEPTANCE OF CID-07 WATERLINE IMPROVEMENTS AND NELSON BOOSTER STATION IMPROVEMENTS PROJECT BY ASSOCIATED CONSTRUCTION PARTNERS (ACP), Ltd.

Vice-President Reininger moved to approve Resolution 20250220 – A Resolution of the Crystal Clear Special Utility District Board of Directors approving the acceptance of CID-07 Waterline Improvements and Nelson Booster Station Improvements Project by Associated Construction Partners (ACP), Ltd. Director Cox seconded the motion. The motion passed.

- g. Update/Discussion/Possible Action: Finance - *No action requested/No action taken*
- h. Update/Discussion/Possible Action: CCN and Permitting - *No action requested/No action taken*
- i. Update/Discussion/Possible Action: Water Rights/Water Sharing/Land Acquisition
 - 1. ADDENDUM TO CONTRACTS FOR SALE OF PART OF CRWA'S OWNERSHIP IN THE HCPUA CONTRACT AS AMENDED

Vice-President Reininger moved to approve the addendum to contract for sale of part of CRWA's ownership in the HCPUA contract as amended. Secretary Pooley seconded the motion. The motion passed.

- j. Update/Discussion/Possible Action: Legal Matters - Executive Session
Recommended – *This item was not moved to Executive Session-No action requested/No action taken*
- k. Update/Discussion/Possible Action: Personnel Matters - Executive Session
Recommended – *This item was moved to Executive Session – No action requested/No action taken*

President Upton Closed General Session: 7:29PM

President Upton Opened Executive Session: 7:38PM

President Upton Closed Executive Session: 7:59PM

President Upton Re-opened General Session: 7:59PM

Item 5. Board Member items

- a. Next regular meeting March 27, 2025 – *No objections/No action requested/No action taken*
- b. Items for Future Agendas – *No items requested/No action requested/No action taken*

Item 6. Executive Session

No action requested/No action taken as a result of Executive Session.

Item 7. Adjournment

President Upton adjourned the board meeting: 7:59PM

***NOTE: The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda or any matter for which a closed session is permitted by law to seek**

the advice of its attorneys or any matters on which under Sections 551.071, 551.072, 551.074 and/or 551.076 of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code).



Board President Signature

Board Secretary Signature

Board President Printed

Board Secretary Printed

OR

Board Designee in absence
of Board President

Board Designee in absence
of Board Secretary